



WOODPLUMPTON PARISH COUNCIL
MEETING TO BE HELD IN
THE LIBRARY, WOODPLUMPTON PRIMARY SCHOOL
WOODPLUMPTON ROAD, PRESTON
ON MONDAY 16TH OCT 2023 at 7.00pm

Due to the room capacity, residents are requested to notify the Clerk before 12.00 if they wish to attend, so that use of an alternative room can be checked.

1 APOLOGIES

Members are requested to note any given apologies.

2 APPROVAL OF THE 18th SEPT 2023 MINUTES

The Chairman is required to sign the attached Minutes as a true record.

3 TO ACCEPT DECLARATIONS OF INTERESTS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda noting that there may be statutory restrictions on the right to participate and vote on that matter – see Standing Order 2023 (13)

4 PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2023 (3f, 3g & 3h), should raise them here. The length of the adjournment is at the Chairman's discretion.

NOTE: Matters requiring a Council decision must be included as a specific Agenda item. For more details, please contact the Clerk.

- The Police, County and City Councillors are routinely invited to attend the meeting.
- Mr Bannister has requested to attend the meeting

5 SANDYFORTH LANE

At the Sept meeting, Members were informed that the Clerk had written to LCC to request that **Sandyforth Lane** is blocked off at the Preston Grasshoppers end to deter use by through traffic and improve safety for pedestrians, horse riders and cyclists.

LCC have rejected the request as detailed in the attached email and Members are requested to consider a reply.

6 TRAFFIC CALMING

a) Woodplumpton Village

At the Sept meeting it was stated that concerns were still being expressed regarding the effectiveness of the raised platforms through the village. To clarify which platforms were causing a concern, it was resolved that monitoring tubes would be requested to assess the speed of traffic and Members would provide feedback on the gradients. MIN 23/24.58

LCC have now requested that the Parish Council raise a Purchase Order so that an invoice can be issued for £9,347 for the work which took place to alter the gradients.

Members are requested to provide feedback on the gradients and confirm whether and how the additional cost (and those incurred at the Orchard) should be challenged.

b) Newsham Hall Lane

At the Sept meeting, concerns were raised regarding the Newsham Hall Lane junction and under MIN 23/24.60 it was **resolved** that the Clerk write to LCC to question if

1. Any concerns have been raised by the bus companies or HGV drivers?
2. A modelling exercise was carried out to check the turning angle on the junction
3. LCC are aware of any increase in accidents since the works took place
4. LCC can identify any measures to resolve the problem such as cutting back some of the hedge to improve visibility

Members are requested to consider the attached reply

c) Whittle Hill

At the Sept meeting, concerns were raised regarding the closure of Whittle Hill and under MIN 23/24.61 it was resolved that the Clerk write to LCC to

1. Confirm if LCC have any records to clarify if a resident raised concerns regarding the closure directly with LCC - either at a Cabinet meeting or in response to the TRO
2. remind Members why the advice given was to close the Whittle Hill end instead of the village end
3. advise if the closure works are going to take place between the 16th Oct & 20th Nov in accordance with the TRO information
4. advise if there is any scope to include lockable bollards at the Newsham Hall Lane entrance to allow the farmer access
5. advise if a modelling exercise was carried for HGV's turning into Ambrose Hall Farm from Woodplumpton Road
6. confirm if a safety audit has been carried out on the proposed closure and if so, was pedestrian access taken into account.

Since the Sept meeting, it has been stated that cars are parking on Woodplumpton Road opposite Ambrose Hall Lane, near the bench on the corner, which would make it difficult for lorries to turn into the farm.

Members are requested to consider a request to add double yellow lines around the junction in addition to the attached replies which include PDFs to show tracked movements into Ambrose Hall Farm and the latest BT update for the road closure.

d) The Orchard - Double Yellow lines

Under MIN 23/24.37 of the June 2023 meeting, Members resolved to approve an approx. cost of £5,000 to reduce the length of the double yellow lines to 12m. The TRO invoice for £3,000 was paid at the July meeting REF 37.

LCC have confirmed that there were no objections to the TRO and they have issued a further invoice for £495 to remove the paint. Although residents should not be parking on the lines, they have requested that the Parish Council advise the residents not to park on them so that the lines can be removed. An actual date is yet to be confirmed.

Members are requested to approve the payment and advise how to inform residents of the update.

e) Catforth Scheme.

As advised at the Sept meeting, the S278 Legal Agreement has been signed and the associated admin costs have been paid to LCC. The Solicitors submitted an invoice of £1,260 for their fees and this has been paid due to a 14-day payment term. See agenda item 8.

As the Legal Agreement is now complete, LCC have advised that they can progress the scheme and they have issued an invoice for £373,097.44 which includes the estimate for construction works and materials (£364,097.44) and 3 TRO advertisements at a standard cost of £3k each. As with the Woodplumpton Scheme, the invoice needs to be paid before the TRO's can be advertised to commence the works.

Members are requested to arrange a transfer from the CCLA account so that the invoice can be paid by cheque.

7 POLITE PARKING NOTICE

Members approved a policy whereby the Parish Lengthsman may place a 'polite parking notice' on cars which are causing an obstruction, providing he takes a photo of the vehicle so that Members can assess and monitor the extent of the problem. The notice was affixed to 2 vehicles on the 21st Sept. One of the vehicles was parked on a raised platform however, a complaint has been received.

Members are requested to consider the attached photo and the complaint so that a reply can be issued.

8 2022/23 FINANCIAL STATEMENT 1st April – 30th Sept 2023

The Chairman is required to verify that the accounts and bank statements have been reconciled.

9 ACCOUNTS FOR PAYMENT AND RECEIPTS

Members are required to note and approve the following accounts already paid in accordance with Standing Order 2023 15 (b) xii

Catforth Solicitor fees	Napthens	£1260.00	REF 68
Lengthsman Invoice weeks 24 - 27	B Hill	£1216.00	REF 69
Community garden Invoice Sept	B Hill	£225.00	REF 70

Members are required to approve the following accounts for payment

Clerk's Oct Salary	J Buttle	£1259.87	BACs
HMRC PAYE	HMRC	£105.74	BACs
Employer Nat Ins	HMRC	£88.71	BACs
Clerk Expenses	J Buttle	TBA	BACs

10 ROYAL BRITISH LEGION

Members are required to approve the purchase of 2 poppy wreaths under S137 of the LGA 1972 at an approx. cost of £44.00.

11 WAR MEMORIAL PLANTING & SILHOUETTES

The Parish Lengthsman has advised that the plants in the wheelbarrow at Whittle Green will need replacing with winter plants and some gaps also need filling in the War Memorial beds. The cost is likely to be £30 - £40. New poppies are also required for the silhouettes at the Memorial as the old ones have faded.

Members are requested to approve the expenses.

12 CATFORTH CAROL SERVICE

The 2023/24 budget includes provision for a donation to support the refreshments at Catforth Village Hall carol service.

Members are requested to approve the donation

13 HALF YEARLY BUDGET ANALYSIS Apr 23 – Sept 23

The attached report shows the agreed expenditure items for 2022/23, the amount of budget allocated, the expenditure to date and the remaining budget.

Members are required to compare the current expenditure against the budget noting any excesses or projects not yet actioned.

14 CONSIDERATION OF 2023/24 BUDGET ITEMS

The November meeting will primarily focus on the 2024/25 budget requirements.

Increases already noted by the Clerk include

- Changes to the Clerk's salary
- Increase to fees & subscriptions - including the Audit
- Increase to the costs relating to the Newsletter
- Referendum on the Neighbourhood Plan

Members are requested to identify any new budget items so that cost estimates can be brought to the November meeting.

15 PLANNING APPLICATIONS BEFORE COUNCIL

Members are requested to note and approve the attached planning comments.

Objections have been received regarding application 06/2023/0883 on land at Moss Lane, Preston as detailed on the delegated comments. The use is part retrospective.

In view of the objections, Members are requested to note any comments under public participation and provide a response to the application.

Members are also requested to note that there will be a referendum on the Barton Neighbourhood Plan in November.

16 PARISH & TOWN COUNCIL CONFERENCES

Lancashire County Council will be hosting the Lancashire Parish and Town Council Conference on Saturday 4th November 2023 at County Hall, Preston beginning at 9.30am. The conference will be followed by the Lancashire Association of Local Council's (LALC) AGM which can only be attended by LALC members.

Members are requested to confirm if they wish to attend the event.

17 NEW CORRESPONDENCE / UPDATES

Members may use this opportunity to **update** the Clerk or other Councillors on pending items not on the agenda.

As advise at the Sept meeting, the Clerk requested that the 7.5T weight restriction is reapplied to **Bartle Lane**. LCC have confirmed that the signs will be refreshed on the 12th October, however they have also advised that the TRO closing part of Bartle Lane, will be extended to the 5th January 2024.

18 REVIEW OF THE CLERK'S EMPLOYMENT

As advised at the Sept meeting, the Clerk has confirmed plans to retire in the new year. Further to MIN 23/24.75 A meeting was held to discuss the vacancy details and the vacancy was advertised on the 25th Sept with a closing date of the 13th October.

Members are requested to note the number of applications received and determine the next steps.

19 DATES OF FUTURE MEETINGS

Members are requested to note the next meeting will be held on **Monday 20th Nov 2023** in Woodplumpton Primary School.